

# Environment of Care Topic of the Week

## Knowing What to Do with Electronic Waste

(Applies to UCLA Health System owned property)

What is considered electronic waste (a.k.a. e-waste)?

Equipment or devices operated through an electronic power cord or battery that is near or at the end of its useful life.

**Examples include, but are not limited to:**

- Computer monitors
- CPUs (Central Processing Units)
- Televisions
- VCR's/DVD players
- Telephones
- Cell phones
- Microwaves
- Fax machines
- Desktop Printers
- Medical Equipment (please see UCLA Health policy HS8506)
- Keyboards
- Computer mice
- Loose circuit boards



Please visit  
[sustainability.uclahealth.org](https://sustainability.uclahealth.org)  
and click on **Resources** for  
more information

**DO NOT THROW E-WASTE IN TRASH  
OR LEAVE IN LOADING DOCKS**

# Environment of Care Topic of the Week

## Knowing What to Do with Electronic Waste Part II

### Step-By-Step Instructions for E-Waste Disposal Requests

Details found at [sustainability.uclahealth.org](https://sustainability.uclahealth.org) → Resources → Electronic Waste Disposal

Go to **Support Services Center** website

Fill out service request

Include detailed description

Keep item until pick-up

- On the **Mednet** home-page, click on **Additional Resources**
- Under **Other Health System Resources**, click on *Support Services Center*
- Log in, choose **Service Request** on top banner
- Select/identify location
- Choose service type **E Waste disposal** under EVS
- Describe item that needs disposal
- **Be very specific**
- Include location where item will be held for pick up
- **Print service request** confirmation page and attach to item
- EVS will deliver to holding areas in 200 Medical Plaza and UCLAMC, SM

